

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



Annual Return (other than OPCs and Small Companies)

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

U74999MH2000PLC129210

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AABCD2739B

(ii) (a) Name of the company

SITEC LABS LIMITED

(b) Registered office address

Plot No.: Gen 40, TTC Industrial Area, MIDC,Behind
Millennium BusinessPark,Near Nelco Bus Stop,Mahape
Navi Mumbai
Thane
Maharashtra
400710

(c) *e-mail ID of the company

ciplasecretarial@ciplacom

(d) *Telephone number with STD code

02227786200

(e) Website

www.siteclabs.com

(iii) Date of Incorporation

17/10/2000

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

☒ Yes ☐ No

(vi) *Whether shares listed on recognized Stock Exchange(s)

☐ Yes ☒ No

(b) CIN of the Registrar and Transfer Agent

Pre-fill

Name of the Registrar and Transfer Agent

Registered office address of the Registrar and Transfer Agents

(vii) *Financial year From date (DD/MM/YYYY) To date (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted ☐ Yes ☒ No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	M	Professional, Scientific and Technical	M5	Scientific research and development	57.62
2	M	Professional, Scientific and Technical	M4	Architecture, engineering activities, technical testing and analysis activities	42.38

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	MEDITAB SPECIALITIES LIMITED	U23240MH1996PLC104442	Holding	100
2	CIPLA LIMITED	L24239MH1935PLC002380	Holding	0

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL**(a) Equity share capital**

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	50,000	16,006	16,006	16,006
Total amount of equity shares (in Rupees)	500,000	160,060	160,060	160,060

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity Shares				
Number of equity shares	50,000	16,006	16,006	16,006
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	500,000	160,060	160,060	160,060

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	16,006	0	16006	160,060	160,060	

Increase during the year	0	0	0	0	0	0
i. Pubic Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify <div></div>						
Decrease during the year	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify <div></div>						
At the end of the year	16,006	0	16006	160,060	160,060	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify <div></div>						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0

ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

☐

Nil

[Details being provided in a CD/Digital Media]

☐

Yes

☒

No

☐

Not Applicable

Separate sheet attached for details of transfers

☐

Yes

☒

No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		18/12/2020	
Date of registration of transfer (Date Month Year)		30/11/2020	
Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	1	Amount per Share/ Debenture/Unit (in Rs.)	10

Ledger Folio of Transferor		17	
Transferor's Name			R. Gopalakrishnan
	Surname	middle name	first name
Ledger Folio of Transferee		22	
Transferee's Name	Bhanushali	Surendra	Sanjay
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)			
Type of transfer		1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)	
Ledger Folio of Transferor			
Transferor's Name			
	Surname	middle name	first name
Ledger Folio of Transferee			
Transferee's Name			
	Surname	middle name	first name

(iv) *Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0

Particulars	Number of units	Nominal value per unit	Total value
Total			0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

899,444,758

(ii) Net worth of the Company

765,804,975.07

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	

3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	16,006	100	0	
10.	Others	0	0	0	
	Total	16,006	100	0	0

Total number of shareholders (promoters)

7

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	

8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	0	0	0	0

Total number of shareholders (other than promoters)

0

**Total number of shareholders (Promoters+Public/
Other than promoters)**

7

**VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	7	7
Members (other than promoters)	0	0
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	0	0	0	0	0	0
B. Non-Promoter	1	3	1	3	0	0
(i) Non-Independent	1	3	1	3	0	0
(ii) Independent	0	0	0	0	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0

(v) Others	0	0	0	0	0	0
Total	1	3	1	3	0	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

6

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Mr. Krishnan Ananthara	00017991	Whole-time director	0	
Mr. Jaideep Ashok Gogoi	03137772	Director	0	
Mr. Ajay Mangilal Luhar	06941067	Director	0	
Mr. Shrinivas Madhukar	07585129	Director	0	
Mr. Animesh Jain	AFHPJ8117P	CFO	0	
Mr. Raviraj Jitendra Sor	BJCPS6196K	Company Secretary	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

0

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	18/12/2020	7	6	99.99

B. BOARD MEETINGS

*Number of meetings held

4

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	07/05/2020	4	4	100
2	05/08/2020	4	4	100
3	30/11/2020	4	4	100
4	24/03/2021	4	4	100

C. COMMITTEE MEETINGS

Number of meetings held

3

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Corporate Soc	07/05/2020	3	3	100
2	Corporate Soc	30/11/2020	3	2	66.67
3	Corporate Soc	24/03/2021	3	3	100

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	22/09/2021
								(Y/N/NA)
1	Mr. Krishnan A	4	4	100	3	3	100	Yes
2	Mr. Jaideep A	4	4	100	3	3	100	Yes
3	Mr. Ajay Mang	4	4	100	3	2	66.67	No
4	Mr. Shrinivas I	4	4	100	0	0	0	Yes

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mr. Krishnan Ananth	Whole Time Dire	8,737,017	0	0	367,224	9,104,241
	Total		8,737,017	0	0	367,224	9,104,241

Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of other directors whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☒ Yes ☐ No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

☒ Yes ☐ No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Sunny Lakhmichand Gogiya

Whether associate or fellow

☒ Associate ☐ Fellow

Certificate of practice number

21563

I/We certify that:

(a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.

(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ...

8a

dated

27/02/2020

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

Krishna
n A Iyer
Digitally signed by
Krishnan A Iyer
Date: 2021.12.16
16:55:03 +05'30'

DIN of the director

00017991

To be digitally signed by

RAVIRAJ
JITENDRA
SONI
Digitally signed by
RAVIRAJ JITENDRA
SONI
Date: 2021.12.15
18:22:32 +05'30'

☒ Company Secretary

☐ Company secretary in practice

Membership number

42683

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachement(s), if any

Attach**Attach****Attach****Attach****List of attachments**

List of Shareholders_Sitec_Final.pdf
Clarification letter_Sitec_Final.pdf
Form- MGT-8_Sitec Labs Limited_Signed.

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

SITEC LABS LIMITED

Registered Office: Plot No.: Gen 40, TTC Industrial Area, MIDC, Behind Millennium Business Park, Near Nelco Bus Stop, Mahape, Navi Mumbai, 400 710

Phone: (022) 2778 6200, **Fax:** (022) 2778 6241, **Email:** support@siteclabs.com,

Website: www.siteclabs.com, **Corporate Identity Number:** U74999MH2000PLC129210

LIST OF SHAREHOLDERS OF SITEC LABS LIMITED AS ON 31 MARCH 2021

Sr. No.	Folio No.	Shareholders' name	Type of share	No. of shares	Face Value per share (in Rs.)
1	12	Meditab Specialities Limited	Equity	16,000	10
2	14	Mr. M. K. Hamied jointly with Meditab Specialities Limited	Equity	1	10
3	16	Mr. S. Radhakrishnan jointly with Meditab Specialities Limited	Equity	1	10
4	19	Mr. A.P. Raman jointly with Meditab Specialities Limited	Equity	1	10
5	20	Mr. Rajendra Chopra jointly with Meditab Specialities Limited	Equity	1	10
6	21	Mr. Dinesh Jain jointly with Meditab Specialities Limited	Equity	1	10
7	22	Mr. Sanjay Surendra Bhanushali	Equity	1	10

While the registered owners of shares for serial Nos. 2-7 are the persons whose name are listed against the shares above, the beneficial ownership lies with Meditab Specialities Limited.

Certified True Copy
For **Sitec Labs Limited**

**RAVIRAJ
JITENDRA
SONI** Digitally signed
by RAVIRAJ
JITENDRA SONI
Date: 2021.12.15
13:36:05 +05'30"

Raviraj Jitendra Soni

Company Secretary

Membership No.: A42683

Place: Mumbai

Address: 602, Anant Apartment, Nehru Road,

Vile Parle (East), Mumbai, Maharashtra – 400057

SITEC LABS LIMITED

Registered Office: Plot No.: Gen 40, TTC Industrial Area, MIDC, Behind Millennium

Business Park, Near Nelco Bus Stop, Mahape, Navi Mumbai, 400 710

Phone: (022) 2778 6200, **Fax:** (022) 2778 6241, **Email:** support@siteclabs.com,

Website: www.siteclabs.com, **Corporate Identity Number:** U74999MH2000PLC129210

To,

Registrar of Companies

100, Everest,

Marine Drive

Mumbai- 400002

Subject: Clarification with respect to point no. IV (iii) – Legal and beneficial ownership of transferred share

Dear Sir/Madam,

This is with reference to the cited subject, following are the details of transfer during the FY 2020-21:

Sr. No.	Details of Transferor		Details of Transferee		Date of Transfer
	Folio No.	Name	Folio No.	Name	
1.	17	Mr. R. Gopalakrishnan jointly with Meditab Specialities Limited *	22	Mr. Sanjay Surendra Bhanushali *	30/11/2020

**Beneficial owner is/was Meditab Specialities Limited*

Since the data field under the head name of transferor/transferee allows us to plug in the name of first holder only, we have mentioned the details of only the first holder.

We request you to kindly take the same on record.

For Sitec Labs Limited

RAVIRAJ
JITENDRA
SONI

Digitally signed
by RAVIRAJ
JITENDRA SONI
Date: 2021.12.15
13:36:05 +05'30'

Raviraj Jitendra Soni

Company Secretary

Membership No.: A42683

Place: Mumbai

Address: 602, Anant Apartment, Nehru Road,

Vile Parle (East), Mumbai, Maharashtra – 400057

Sunny Gogiya & Associates

Practising Company Secretary

Form No. MGT-8

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I, Sunny Gogiya, Practising Company Secretary have examined the registers, records and books and papers of Sitec Labs Limited (CIN: U74999MH2000PLC129210) (the Company) as required to be maintained under the Companies Act, 2013 (Act) and the rules made thereunder for the financial year ended on 31st March 2021 (Financial Year). In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I certify that:

- A. the Annual Return states the facts as at the close of the Financial Year correctly and adequately.
- B. during the Financial Year, the Company has complied with provisions of the Act & rules made there under in respect of:

1. its status under the Act i.e., Public Limited Company, Limited by shares;
2. maintenance of registers and records & making entries therein within the time prescribed therefore;
3. filing of forms and returns that are not stated in the Annual Return. However, the Company has filed the forms and returns with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within the prescribed time, wherever required;
4. calling, convening and holding meetings of Board of Directors, Committees and the meetings of the members of the Company on due dates as stated in the Annual Return in respect of which meetings, proper notices (including shorter notice with consent of Directors/Members wherever applicable) were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any have been properly recorded in the Minute Book and registers maintained for the purpose and the same have been signed;
5. closure of Register of Members;

During the Financial Year, the Company did not close the Register of Members/Security holders.

6. advances or loan to its directors and/or persons or firms or companies referred in Section 185 of the Act;

During the Financial Year, the Company has not given loans referred in Section 185 of the Act and hence provisions of Section 185 of the Act are not applicable.

7. contracts and arrangements with related parties which were in the ordinary course of business and on the arm's length basis as specified in the provisions of Section 188 of the Act;

Sunny Gogiya & Associates
Practising Company Secretary

8. issue or allotment or transfer or transmission or buy back of securities / redemption of preference shares or debentures in the Company, alteration or reduction of share capital or conversion of shares/securities and issue of share certificates in all instances;
9. keeping in abeyance the rights to dividend, right shares, and bonus shares pending registration of transfer of shares;

During the Financial Year, the Company was not required to keep in abeyance the rights to dividend, right shares, and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act.

10. declaration / payment of dividend, transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act;

During the Financial Year, the Company did not declare any dividend and was not required to transfer unpaid/unclaimed dividend/other amounts to Investor Education and Protection Fund.

11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
12. constitution, appointment, re-appointments, retirement, disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them. However, the Company was not required to fill any casual vacancies;
13. appointment of auditors as per the provisions of Section 139 of the Act.
14. approvals wherever required taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
15. the Company has not accepted, renewed and repaid any deposits;
16. the Company has not borrowed from its directors, members, public financial institutions and banks. However, charge was created on fixed deposits for ICICI bank guarantee with Maharashtra Pollution Control Board.

17. loans and investments or guarantee given or providing of securities to other bodies corporate or persons falling under the provisions of Section 186 of the Act;

During the Financial Year, there were no loans, guarantees or investments made by the Company under Section 186.

18. There was no Alteration of the provisions of the Memorandum and Articles of Association of the Company;

SUNNY
LAKHMICHA
ND GOGIYA
Digitally signed by
SUNNY
LAKHMICHAND
GOGIYA
Date: 2021.12.15
15:36:37 +05'30'

Sunny Gogiya & Associates Practising Company Secretary

Disclaimer: *This report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.*

For Sunny Gogiya & Associates

ICSI Unique Code - S2019MH654000

SUNNY
LAKHMICHAND
GOGIYA

Digitally signed by SUNNY
LAKHMICHAND GOGIYA
Date: 2021.12.15 15:36:51
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Sunny Gogiya

Proprietor

Membership No. A56804

Certificate of Practice No. 21563

UDIN: A056804C001772177

Place: Thane

Date: 15 December 2021

This certificate is to be read with Annexure 1 which forms an integral part of this certificate.

Sunny Gogiya & Associates *Practising Company Secretary*

Annexure 1

To
Sitec Labs Limited

My certificate in Form MGT 8 on the Annual Return (MGT-7) as on the financial year ended on 31st March 2021 is to be read along with this letter.

1. Maintenance of secretarial records is the responsibility of the Management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.
2. I have followed the audit practices and process as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on test basis to ensure that correct facts are reflected in the Form MGT-7. I believe that the processes and practices, I followed provide a reasonable basis for our opinion.
3. The compliance of the provisions of the Companies Act, 2013, rules, regulations, standards is the responsibility of the Management. My examination was limited to the verification of records on test basis.
4. Due to prevailing circumstance of COVID-19 pandemic, the certificate is issued based on the verification of secretarial records furnished by/obtained from the Company electronically, and representation of the Management.

For Sunny Gogiya & Associates
ICSI Unique Code - S2019MH654000

SUNNY LAKHMICHAND
GOGIYA
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LAKHMICHAND GOGIYA
Date: 2021.12.15 15:37:08
+05'30'

Sunny Gogiya
Proprietor
Membership No. A56804
Certificate of Practice No. 21563
UDIN: A056804C001772177

Place: Thane
Date: 15 December 2021